



**Wednesday, March 12, 2025
Regular Meeting**

**Administration Building
4567 Route 9 North
Howell, New Jersey 07731**

7:00 PM

At 7:00 PM the Board will convene to Public Session and may convene to Executive Session when needed and will return to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975). Please note Board Meeting is recorded for future possible airing on the district and other media venues.

A. Call to Order

Subject	1. Notice of Meeting
Meeting	Mar 12, 2025 - Regular Meeting
Category	A. Call to Order
Access	Public
Type	Procedural

The Annual Reorganization and Regular Meeting of the Howell Township Board of Education will be held at 7:00 PM on March 12, 2025, in the Main Meeting Room of the Administration Building, 4567 Route 9 North, Howell, New Jersey. At 7:00 PM the Board will convene to Executive Session and will reconvene to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975).

The meeting may be viewed through the district website.

Mrs. Cristy Mangano, Board President
Mr. Ira Thor, Board Vice President
Mrs. Martianne Degliuomini, Board Member
Mrs. Alexandria Langenberger, Board Member
Mrs. Maggie Lazur, Board Member
Dr. Denise Lowe, Board Member
Mr. Joseph Mauer, Board Member
Dr. Sara Moran, Board Member
Mrs. Jennifer Okerson, Board Member

Subject	2. Board Goals
Meeting	Mar 12, 2025 - Regular Meeting
Category	A. Call to Order

Access Public
Type Procedural

Board of Education Goals 2024-2025

Learner Success

Reestablish academic striving, high expectations for every student, and a culture of learner resilience through individual support for all students.

Governance

Monitor student progress and curricular programs with greater frequency, depth, and data analysis.

Boardsmanship

Model collaboration, critical discourse, and civic engagement for all the students of this district.

Finance and Operations

Prioritize the funding of balanced, developmentally appropriate, inclusive, and responsive learning environments

Subject 3. Statement to the Public
Meeting Mar 12, 2025 - Regular Meeting
Category A. Call to Order
Access Public
Type Procedural

The Howell Township Board of Education operates in a robust committee structure. Agenda items have been presented and evaluated in the committee format, or vetted administratively, prior to the Superintendent making the recommendation to the Board of Education. In the committee process and subsequently, the members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. Committee Chairs then make full reports to the Board prior to action being taken. In rare instances, matters are presented to the Board of Education for broader discussion at the same meeting where final action may be taken.

Subject 4. District Goals
Meeting Mar 12, 2025 - Regular Meeting
Category A. Call to Order
Access Public
Type Procedural

District Goals 24-25

Learner Success:

Identify and close learning gaps through explicit instruction, small-group learning experiences, and bolster classroom cultures of learning.

District Culture & Climate:

Expand a positive culture of learning while supporting the social and emotional needs of all members of our school community with an emphasis on inclusive and culturally proficient practices.

Community Interaction:

Invigorate district outreach to, and interaction with, the community through a broad spectrum of communication platforms.

Operations:

Optimize operational efficiencies and expand revenue opportunities in all areas to maximize resources for classroom instruction and student supports.

Subject

5. Roll Call

Meeting

Mar 12, 2025 - Regular Meeting

Category

A. Call to Order

Access

Public

Type

Procedural

Subject

6. Salute to Flag

Meeting

Mar 12, 2025 - Regular Meeting

Category

A. Call to Order

Access

Public

Type

Procedural

Subject

7. Announcement by President

Meeting

Mar 12, 2025 - Regular Meeting

Category

A. Call to Order

Access

Public

Type

Adequate notices of this meeting, as required by Chapter 231, PL 1975, were distributed by the Secretary on March 5, 2025.

B. Comments

Subject **1. Statement of Mission and Vision Statement**

Meeting Mar 12, 2025 - Regular Meeting

Category B. Comments

Access Public

Type Procedural

Subject **2. Board President's Comments**

Meeting Mar 12, 2025 - Regular Meeting

Category B. Comments

Access Public

Type Information

C. Recognitions

Subject **1. Student/Staff Recognitions**

Meeting Mar 12, 2025 - Regular Meeting

Category C. Recognitions

Access Public

Type Information

1. Howell Optimist Club Oratorical and Essay Winners
2. Middle School North Wrestling Champions
3. Middle School South Wrestling Champions

D. Reports

Subject **1. Superintendent's and Board Secretary's Reports**

Meeting Mar 12, 2025 - Regular Meeting

Category D. Reports

Access Public

Type Information

1. Suspensions

2. Update

E. Committee Updates and Liaison Reports

Subject	1. Updates and Reports
Meeting	Mar 12, 2025 - Regular Meeting
Category	E. Committee Updates and Liaison Reports
Access	Public
Type	Reports

File Attachments

[DRAFT Education Committee Meeting Minutes -February 24, 2025.pdf \(314 KB\)](#)

[Draft Fin Minutes 2-25-25.pdf \(147 KB\)](#)

[Policy Meeting - February 26, 2025.docx \(16 KB\)](#)

[Operations Committee Meeting Draft Minutes 3-10-25 pdf.docx \(52 KB\)](#)

[Community Interaction Highlights 3.10.25 \(1\).pdf \(179 KB\)](#)

F. Discussion Items

Subject	1. Discussion Items May Result In Board Action
Meeting	Mar 12, 2025 - Regular Meeting
Category	F. Discussion Items
Access	Public
Type	Discussion

G. Comments from Public

Subject	1. Public Comment Statement
Meeting	Mar 12, 2025 - Regular Meeting
Category	G. Comments from Public
Access	Public
Type	Information

The Board uses Public Comment as an opportunity to listen to Public Comments. It is not intended to be used to debate issues or to enter into a question-and-answer session as this formal procedure provides respect for members of the public who may wish to speak. In accordance with its Bylaw, the Board will limit each speaker's comments to 3 minutes. The Board does not recognize proxies or the practice of sharing of time with another speaker. Each speaker needs to be recognized and called by the presiding officer. In accordance with Bylaw 0167, please sign in at one of the locations this evening with your full name, home address and other information needed to allow the district to contact you to respond to your comments if needed after this evening. The Presiding Officer or designee will use this list to call up residents that supplied their full name and address by their full name to speak during each Public Comment session. Please remember all comments are to be directed to the Presiding Officer, and not individual Board Members or members of Administration. Once your three minutes have expired, please step away from the podium so the next member of the Public can

have a chance to speak as well. We understand certain matters can invoke strong emotional feelings on both sides of the issue. The Board will maintain a level of decorum toward all speakers. Everyone is expected to maintain their own courtesy and civility toward the Board, Administration and more importantly, towards each other. Calling out, shouting down or disruption by any resident in the audience will not be answered or tolerated. Anyone that cannot abide by that will be asked to leave the room (or the meeting). As reflected in our policy, each Public Comment portion of the meeting tonight is 45 minutes with the President being the official timekeeper. Please note, some of the time during our second public comment section will be used for comments sent in via email. Since not all issues before the Board can be resolved immediately the Board will not be responding to issues raised during Public Comment, however, we may seek additional information so Mr. Isola or one of the other administrators can look into the matter. This allows for as many people as possible to speak during our meetings. We thank you in advance for your cooperation.

Subject	2. Public Comments
Meeting	Mar 12, 2025 - Regular Meeting
Category	G. Comments from Public
Access	Public
Type	Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

H. Executive Session

Subject	1. Enter into Executive Session
Meeting	Mar 12, 2025 - Regular Meeting
Category	H. Executive Session
Access	Public
Type	Action

Recommended Action WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Howell Township Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and
 WHEREAS, it is recommended by the Business Administrator that the Howell Township Board of Education go into Executive Session at 7:00 PM to discuss matters that are permissible for discussion in Executive Session; and
 WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.
 NOW, THEREFORE, BE IT RESOLVED by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:

1. HIB

Subject 2. Items Discussed In Executive Session May Result In Board Action When The Board Reconvenes To Public Session

Meeting Mar 12, 2025 - Regular Meeting
 Category H. Executive Session
 Access Public
 Type Information

I. Minutes and Correspondence

Subject 1. Minutes
 Meeting Mar 12, 2025 - Regular Meeting
 Category I. Minutes and Correspondence
 Access Public
 Type Action, Minutes
 Recommended Action Approve the minutes of the February 5, 2025, Regular Board of Education Meeting and Executive Session minutes, as attached.
 Minutes [View Minutes](#) for Feb 5, 2025 - Semi-Annual Public Hearing on Violence and Vandali

Subject 2. Correspondence
 Meeting Mar 12, 2025 - Regular Meeting
 Category I. Minutes and Correspondence
 Access Public
 Type Information

Correspondence received by the Board will be noted for the record and will be maintained on file in the office of the Board Secretary.

J. Unfinished Business

Subject **1. Unfinished Business**

Meeting Mar 12, 2025 - Regular Meeting

Category J. Unfinished Business

Access Public

Type Discussion

K. New Business - Consent Agenda

Subject **1. Approval of Consent Agenda**

Meeting Mar 12, 2025 - Regular Meeting

Category K. New Business - Consent Agenda

Access Public

Type Action (Consent)

Recommended Motion to approve consent agenda and any addenda items as recommended by the
Action Superintendent of Schools. [Abstentions to items will be noted in the minutes.]

L. Enrollment

M. 0000 Bylaws-Consent Agenda

N. 1000 Administration-Consent Agenda

O. 2000 Programs - Consent Agenda

P. 3000 Professional Staff - Consent Agenda

Subject **1. Retirement of Pupil Services Director**

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Accept, with regret, the retirement of Dorothea Fernandez, Director of Pupil Servies,
Action effective August 1, 2025.

Subject **2. Retirement of Teacher**

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Accept, with regret, the retirement of Berit Burst, Special Education Teacher at
Action Ramtown, effective July 1, 2025.

Subject **3. Retirement of Teacher**

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the retirement of Rosemary Wilson, Grade 5 Teacher at Ramtown, effective July 1, 2025.

Subject **4. Retirement of Teacher**

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the retirement of Suzanne Kelleher, Preschool Teacher at Adelphia, effective July 1, 2025.

Subject **5. Retirement of Teacher**

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the retirement of Theresa Burrows, Grade 6 Math Teacher at Middle School South, effective July 1, 2025.

Subject **6. Retirement of Teacher**

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the retirement of Martha Kayser, Special Education Teacher at Middle School North, effective July 1, 2025.

Subject 7. Retirement of Teacher

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the retirement of Renee LeFante, Coach Interventionist at Ardena, effective July 1, 2025.

Subject 8. Retirement of Teacher

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the retirement of Patricia Sorrentino, Physical Education Teacher at Middle School South, effective July 1, 2025.

Subject 9. Retirement of Teacher

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the retirement of Debra Eiffert, Grade 8 Math Teacher at Middle School North, effective July 1, 2025.

Subject 10. Retirement of School Psychologist

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)
Recommended Action Accept, with regret, the retirement of Susan Stoia, School Psychologist at Griebing School, effective July 1, 2025.

Subject 11. Retirement of School Counselor

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the retirement of Tracy Spalding, School Counselor at Middle School North, effective July 1, 2025.

Subject 12. Approval of Social Worker

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Fiona Potter to the position of Itinerant Social Worker, at Step 1 MA, \$61,375.00, retroactive to March 3, 2025. (Rpl. B. Reale - Resignation) *PENDING CRIMINAL HISTORY

Goals [Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)

Subject 13. Approval of LOA for Teacher

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Courtney Hubert, Preschool Teacher at Adelpia:

LEAVE	FROM	THROUGH
Medical Leave	February 10, 2025	March 21, 2025
Without Pay	(6 weeks)	

Without Benefits		
------------------	--	--

Subject 14. Approval of LOA for Teacher

Meeting Mar 12, 2025 - Regular Meeting
 Category P. 3000 Professional Staff - Consent Agenda
 Access Public
 Type Action (Consent)
 Recommended Action Approve the following leave of absence for Lindsey Purrazzella, Grade 5 Teacher at Land O'Pines:

LEAVE	FROM	THROUGH
Medical Leave	May 20, 2025	June 30, 2025
Without Pay	(4 weeks)	
With Benefits		

Subject 15. Approval of LOA for Teacher

Meeting Mar 12, 2025 - Regular Meeting
 Category P. 3000 Professional Staff - Consent Agenda
 Access Public
 Type Action (Consent)
 Recommended Action Approve the following leave of absence for Brooke Podos, Grade 2 Teacher at Griebing:

LEAVE	FROM	THROUGH
Medical Leave	February 24, 2025	May 5, 2025
Without Pay	(9 weeks)	
With Benefits		

Subject 16. Approval of Substitute Limited Employment Contract

Meeting Mar 12, 2025 - Regular Meeting
 Category P. 3000 Professional Staff - Consent Agenda
 Access Public
 Type Action (Consent)
 Recommended Action Approve Delaney Slater to the position of Grade 2 Teacher at Griebing, retroactive to February 24, 2025 through May 5, 2025, at a salary of \$47,900, prorated. (Substitute Limited Employment Contract) (Rpl. B. Podos - LOA).

Goals Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.

Subject **17. Approval of LOA for Teacher**

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Carolyn O'Doherty, Grade 8 Language Arts Teacher at Middle School South:

LEAVE	FROM	THROUGH
Medical Leave	March 24, 2025	May 12, 2025
Without Pay	(6 weeks)	
With Benefits		

Subject **18. Approval of Substitute Limited Employment Contract**

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Christine Youssef to the position of Preschool Teacher at Newbury, from April 7, 2025 through June 30, 2025, at a salary of \$47,900, prorated. (Substitute Limited Employment Contract) (Rpl. A. Silva - LOA). (PEA Grant Funded) *PENDING CRIMINAL HISTORY

Goals Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.

Subject **19. Approval of Substitute Limited Employment Contract**

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Christine Palazzo to the position of Special Education Teacher at Land O'Pines, effective March 17, 2025 through May 20, 2025, at a salary of \$47,900, prorated. (Substitute Limited Employment Contract) (Rpl. A. Arriola - LOA). *PENDING CRIMINAL HISTORY

Goals [Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)

Subject 20. Approval of High Intensity Tutoring Interventionists

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following staff members as a High Intensity Tutoring Interventionist at a rate in accordance with the grant. (High Intensity Tutoring Grant Funded)

Goals [Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)
[Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

NAME	SCHOOL	START DATE
Matthew Kuc	Ardena	3/5/25
Maureen Sweeney	Ardena	1/24/25
Rachael Johnson	Greenville	1/30/25
Jennifer Davidson	Greenville	1/30/25
Juliana Lambiase	Griebling	2/20/25
Delaney Slater	Griebling	2/20/25
Jennifer Wolf	Griebling	2/18/25
Jennifer Bullock	Griebling	2/4/25
Katie Masi	Griebling	2/5/25
Gabrielle Bisignano	LOP	1/14/25
Jessica Kucyk	LOP	1/14/25
Amanda Laguardia	LOP	1/14/25
Aileen Ragusa	MS South	1/17/25
Rosario Duffield	Ramtown	1/15/25
Jessica Ecklof	Ramtown	1/15/25
Lauren Petillo	Ramtown	1/15/25
Kerri Wright	Ramtown	1/15/25
Jennifer Cory	Taunton	1/13/25

Subject 21. Approval of Tuition Reimbursement

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the reimbursement of 50% of the tuition cost for the attached graduate course(s) being taken during the 2024-2025 School year. The attached staff member(s) shall be reimbursed consistent with contract upon the successful completion of the course(s):

Goals [Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)

File Attachments
[Tuition Reimbursement 3.12.25.pdf \(77 KB\)](#)

Subject 22. Approval of Classroom Observation(s)

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following list of individual(s) to complete their hourly classroom observation requirements in the Howell Township Public Schools:

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)
[Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)

NAME	TIME	SCHOOL
Mikayla Terlizzi	March 13, 2025 - June 2025, 50 Hours Occupational Therapy	Brenda Jackson, Itinerant
Carmela Riccio	March 13, 2025 - June 2025, 50 Hours Special Education	Kathie, Dellanno, Memorial

Subject 23. Approval of New Teacher Mentor(s)

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following New Teacher Mentor(s) for the 2024-2025 school year:

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

[Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)

NAME	MENTOR	PAYMENT
Delaney Slater	Jennifer Bullock/Griebing	\$150.00
Christine Youseef	Danielle Moore/Newbury	\$250.00

Subject 24. Approval of Internship

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to complete their internship(s) requirements in the Howell Township Public Schools for the 2024-2025 school year: *PENDING CRIMINAL HISTORY

NAME	TIME	SCHOOL
Basya Weingarten, University of Cincinnati Speech Pathologist	March 31, 2025 - June 30, 2025, Internship	Laya Fisher, Greenville/Ramtown

Subject 25. Continuing Education Unit Courses and Staff Members to Teach Courses

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following Continuing Education Seminars/Workshops and staff members to develop and teach the CEU Seminars/Workshops listed, for the Spring 2025 session, contingent upon sufficient enrollment:

Goals [Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)

First Name	Late Name	School	Title	CEU	Instruct	Develop	Total Stipend
Mary	Liberatore	MSN	Mentoring the Mentor-Get Certified to be a District Mentor	1.0	N/A-Annual Course offered by Mentor Liaison, as part of role	N/A-Annual Course offered by Mentor Liaison, as part of role	N/A-Annual Course offered by Mentor Liaison, as part of role

Subject 26. Change of Salary and Track

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the change of salary and track for the following individuals effective February 1, 2025.

Goals [Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)

NAME/SCHOOL	FROM	TO
Erin Lowman / Memorial	Step 21 BA +15 / \$104,250	Step 21 BA + 30 / \$104,750

Subject 27. Approval of Substitute Teacher(s) \$115 Per Day

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher(s) for the 2024-2025 school year at the rate of \$115 per day, as needed. *PENDING CRIMINAL HISTORY/CERTIFICATION

Goals [Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)

Rudolfo Correia*	Jessica Grinnell*
Daniel O'Sullivan*	Mary Jicha*
Lauren Morano*	Sarah Sysyn*
Julia Terlizzi (starting 3/6/25)	Mafalda Real*
Gianna Costanza*	Tyler Spire*

Sarah Pecoraro*	Kendall Henig*
Kevin Lundberg*	

Subject 28. Approval of Substitute Teacher(s) \$130 Per Day

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher(s) for the 2024-2025 school year at the rate of \$130 per day, as needed. *PENDING CRIMINAL HISTORY

Goals [Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)

Christine Youssef (starting: 3/10/25)	Maria Zuffanti*
Kevin Haugh*	John Fennimore*
Gina DeSane*	Dana Berger*
Christine Palazzo*	

Subject 29. Approval of Substitute Salary Upgrade

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the salary upgrade for Justin Fonti, from \$115 per day to \$130 per day, effective March 1, 2025, (obtained teaching certificate).

Subject 30. Approval of Extended School Year Program Staff

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the attached staff to work the 2025 Extended School Year Program. Faculty Meeting July 2, 2025, program will run July 7-August 14, 2025 (Monday-Thursday) (IDEA Grant Funded or General Fund) (contingent upon sufficient enrollment). *Pending Criminal History/Certification

Goals Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.

File Attachments
[ESY Certified Staff 3.12.25.pdf \(68 KB\)](#)

Subject 31. Extended School Year Program Substitute Teachers

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following substitute teachers for the 2025 Extended School Year Program, July 7-August 14, 2025 (Monday-Thursday), at the rate of \$20 per hour not to exceed 4.5 hours per day. *Pending Criminal History/Certification

Goals Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.

Brianna Sinks

Lori Holzhauser*

Subject 32. First Read Policy 3160

Meeting Mar 12, 2025 - Regular Meeting

Category P. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approve First Read Policy 3160 Teaching Staff Member

File Attachments
[Policy 3160 Teaching Staff Members - 1st Read .doc \(77 KB\)](#)

Subject 33. First Read Regulation 3160

Meeting Mar 12, 2025 - Regular Meeting

Category	P. 3000 Professional Staff - Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Approve First Read Regulation 3160 Physical Examination

File Attachments
[Regulation 3160 Physical Examination First Read .doc \(62 KB\)](#)

Subject	34. Authorization of Workshop Mileage and Registration
Meeting	Mar 12, 2025 - Regular Meeting
Category	P. 3000 Professional Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Authorize the registration and/or approval of applicable mileage for travel to the attached workshops in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.
Goals	Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.

Q. 4000 Support Staff - Consent Agenda

Subject	1. Retirement of School Secretary
Meeting	Mar 12, 2025 - Regular Meeting
Category	Q. 4000 Support Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Accept, with regret, the retirement of Lisa Hall, School Secretary at Middle School North, effective August 1, 2025.

Subject	2. Retirement of Office Assistant
Meeting	Mar 12, 2025 - Regular Meeting
Category	Q. 4000 Support Staff - Consent Agenda
Access	Public

Type	Action (Consent)
Recommended Action	Accept, with regret, the retirement of Lisa Novia, Office Assistant at Newbury, effective July 1, 2025.
Subject	3. Approval of School Office Assistant
Meeting	Mar 12, 2025 - Regular Meeting
Category	Q. 4000 Support Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve Sherry Daly to the position of Office Assistant at MS North, effective March 17, 2025, at Step 1, \$22,200, prorated. (Rpl. C.Shanley - Resignation).
Goals	Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.
Subject	4. Retirement of Paraprofessional
Meeting	Mar 12, 2025 - Regular Meeting
Category	Q. 4000 Support Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Accept, with regret, the retirement of Silvana Piro, Special Education Paraprofessional at Memorial, effective July 1, 2025.
Subject	5. Retirement of Paraprofessional
Meeting	Mar 12, 2025 - Regular Meeting
Category	Q. 4000 Support Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Accept, with regret, the retirement of Terry Conroy, Paraprofessional for Preschool at Adelpia, effective July 1, 2025.
Subject	6. Resignation of Paraprofessional

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Christina Loccisano, Paraprofessional for Preschool at Adelphia, effective March 15, 2025.

Subject 7. Approval of Paraprofessional(s) for Preschool

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Paraprofessional for Preschool, at Step 1, \$29,400, prorated. (PEA Grant Funded) *PENDING CRIMINAL HISTORY

Goals [Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)

NAME	SCHOOL	START DATE
Samantha Dyevoich*	Adelphia	4/28/25
Nicolette Magnifico*	Adelphia	3/31/25

Subject 8. Approval of Paraprofessional(s) for Special Education

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Paraprofessional for Special Education, at Step 1, \$29,400, prorated. *PENDING CRIMINAL HISTORY

Goals [Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)

NAME	SCHOOL	START DATE
Janaina Cottrell*	Ramtown	3/24/25

Anna Varavko*	Ramtown	3/17/25
---------------	---------	---------

Subject 9. Approval of LOA for Paraprofessional

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Approve the following leave of absence for Dalila Malave, Special Education
Action Paraprofessional at Ramtown:

LEAVE	FROM	THROUGH
Medical Leave	March 19, 2025	June 20, 2025
Without Pay	(12 weeks)	
With Benefits		

Subject 10. Approval of LOA for Paraprofessional

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Approve the following leave of absence for Denise LeSchack, Special Education
Action Paraprofessional at Memorial:

LEAVE	FROM	THROUGH
Medical Leave	March 18, 2025	April 10, 2025
Without Pay	(3 weeks)	
With Benefits		

Subject 11. Approval of LOA for Paraprofessional

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended
Action

Approve the following leave of absence for Dawn-Bennett Douglas, Special Education Paraprofessional at Land O'Pines:

LEAVE	FROM	THROUGH
Family Leave	March 18, 2025	June 20, 2025
Without Pay	(12 weeks)	
With Benefits		

Subject **12. Approval of LOA for Paraprofessional**

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Approve the following leave of absence for Stacy Bascom, Special Education
Action Paraprofessional at Land O' Pines:

LEAVE	FROM	THROUGH
Medical Leave	March 25, 2025	May 20, 2025
Without Pay	(7 weeks)	
Without Benefits		

Subject **13. Approval of Substitute Paraprofessional(s)**

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Approve the following to the position of Substitute Paraprofessional(s) for the 2024-
Action 2025 school year at the rate of \$105 per day, as needed. *PENDING CRIMINAL HISTORY

Nicole Taylor*	Janaina Cottrell*
Samantha Dyevoich*	Anna Varavko*
Lisa Rosati*	

Subject **14. Approval of Substitute School Secretary(s)/Office Assistant(s)**

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Lisa Rosati to the position of Substitute School Secretary(s)/Office Assistant(s) for the 2024-2025 school year at the rate of \$105 per day, as needed. *PENDING CRIMINAL HISTORY

Subject 15. Extended School Year Program Paraprofessionals

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the attached staff to work the 2025 Extended School Year Program. Faculty Meeting July 2, 2025, program will run July 7-August 14, 2025 (Monday-Thursday) (IDEA Grant Funded or General Fund) (contingent upon sufficient enrollment). *Pending Criminal History

Goals [Over the next five years, promote holistic student well-being through increased support, restorative programs, mental health services, social engagement, and physical activity across all grade levels.](#)

File Attachments

[ESY Support Staff 3..12.25.pdf \(64 KB\)](#)

Subject 16. Appointment of Grounds Personnel

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Jeffrey Meloche to the position of Full-Time Grounds Personnel for the 2024-2025 school year, at Step 1, \$35,250, prorated. PENDING CRIMINAL HISTORY

Subject 17. Approval of Transfer of Grounds Personnel

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the transfer of Joseph Aguinaga, Fulltime Grounds Personnel, to the position of Hourly Buildings & Grounds Personnel at \$16.49/hr, effective February 19, 2025.

Subject **18. Appointment of Maintenance Personnel**

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Mark Kalucki to the position of Full-Time Maintenance Personnel for the 2024-2025 school year, at Step 1, \$44,600, prorated. PENDING CRIMINAL HISTORY

Subject **19. Appointment of Hourly Custodian**

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Victor Pacheco to the position of Hourly Custodian at Adelphia School for the 2024-2025 school year at an hourly rate of \$16.49/hr. plus \$200 Black Seal Stipend. PENDING CRIMINAL HISTORY

Subject **20. Retirement of Hourly Custodian**

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the retirement of Diane Kim Brylczyk, Hourly 10-2 Custodian at Middle School South, effective March 1, 2025.

Subject **21. Resignation of Custodian**

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Bobbi Kass, Night head Custodian at Aldrich School, effective February 17, 2025.

Subject **22. Resignation of Hourly Custodian**

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Diane Seiboldt, Hourly 10-2 Custodian at Middle School South, effective March 7, 2025.

Subject **23. Appointment of Hourly 10-2 Custodian**

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following the position of Hourly 10-2 Custodian for the 2024/2025 school year at an hourly rate of \$16.49/hr, PENDING CRIMINAL HISTORY APPROVAL.

Name:	Location:
Joseph Dunn	Ramtown School
Joshua Gatlin	Greenville School
Robert Kornett	MS South
Michael Piontek	MS South

Subject **24. Approval of Transfer to Night Head Custodian**

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the transfer of Clayton Baxter from Custodian at MS South to the position of Night Head Custodian at Griebing School, effective March 16, 2025 at his current Step and Salary on the Custodial Salary Guide, with a stipend of \$1,400, prorated.

Subject **25. Resignation of Hourly Custodian**

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept the resignation of Gary Brown, Hourly Custodian with the Buildings and Grounds Department, effective March 1, 2025.

Subject 26. Resignation of Hourly Custodian

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept the resignation of Jacqueline Payton, Hourly Custodian with the Buildings and Grounds Department, effective March 4, 2025.

Subject 27. Approval of LOA for Custodian

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Ramazon Simsir, Custodian at Middle School North:

LEAVE	FROM	THROUGH
Ext. Medical Leave	February 28, 2025	March 20, 2025
Without Pay		
With Benefits		

Subject 28. Approval of LOA for Day Head Custodian

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended
Action

Approve the following leave of absence for Galina Dineva, Day Head Custodian at Griebling School:

LEAVE	FROM	THROUGH
Family Leave	March 7, 2025	June 30, 2025
Without Pay	(12 weeks as needed)	
With Benefits		

Subject

29. Approval of Transfer of Hourly Custodian

Meeting

Mar 12, 2025 - Regular Meeting

Category

Q. 4000 Support Staff - Consent Agenda

Access

Public

Type

Action (Consent)

Recommended
Action

Approve the transfer of Ismail Gocmen, Hourly Custodian to the position of Fulltime Custodian at MS South, Step 1, \$31,510, effective March 13, 2025.

Subject

30. Resignation of Cafeteria Aide

Meeting

Mar 12, 2025 - Regular Meeting

Category

Q. 4000 Support Staff - Consent Agenda

Access

Public

Type

Action (Consent)

Recommended
Action

Accept, with regret, the resignation of Krisann Lukas, Cafeteria Aide at Aldrich School, effective March 21, 2025.

Subject

31. Resignation of Cafeteria Aide

Meeting

Mar 12, 2025 - Regular Meeting

Category

Q. 4000 Support Staff - Consent Agenda

Access

Public

Type

Action (Consent)

Recommended
Action

Accept, with regret, the resignation of Angela McNerlin, Cafeteria Aide at Middle School South, effective February 12, 2025.

Subject

32. Approval of Transfer of Cafeteria Aide

Meeting Mar 12, 2025 - Regular Meeting
 Category Q. 4000 Support Staff - Consent Agenda
 Access Public
 Type Action (Consent)
 Recommended Action Approve the transfer of Joyce Janka, Sub Cafeteria Aide, to the position of Cafeteria Aide at Aldrich School, at a rate of \$15.50/hr, effective March 24, 2025.

Subject 33. Appointment of Cafeteria Aides

Meeting Mar 12, 2025 - Regular Meeting
 Category Q. 4000 Support Staff - Consent Agenda
 Access Public
 Type Action (Consent)
 Recommended Action Appoint the following Cafeteria Aides for the 2024-2025 school year: PENDING CRIMINAL HISTORY

Name	Location	Hours/Rate
Denise DiCapua	MS South	2.5 / \$15.50

Subject 34. Family Leave for Bus Driver

Meeting Mar 12, 2025 - Regular Meeting
 Category Q. 4000 Support Staff - Consent Agenda
 Access Public
 Type Action (Consent)
 Recommended Action Approve the following Family Leave for Betania Salinas, Bus Driver in Transportation:

LEAVE	FROM	TO
FMLA	January 13, 2025	April 7, 2025
Without Pay		

Subject 35. Family Leave for Bus Aide

Meeting Mar 12, 2025 - Regular Meeting

Category Q. 4000 Support Staff - Consent Agenda
 Access Public
 Type Action (Consent)
 Recommended Action Approve the following Family Leave for Kristy Tardio, Bus Aide in Transportation:

LEAVE	FROM	THROUGH
FMLA	March 12, 2025	May 7, 2025
Without Pay	(8 weeks, as needed)	

Subject 36. Rescind Appointment- Bus Driver
 Meeting Mar 12, 2025 - Regular Meeting
 Category Q. 4000 Support Staff - Consent Agenda
 Access Public
 Type Action (Consent)
 Recommended Action Rescind the appointment of Joseph Noone from the position of Bus Driver for the 2024-2025 school year at a rate of \$25.16 per hour (previously approved on February 5, 2025).

Subject 37. First Read Regulation 4160
 Meeting Mar 12, 2025 - Regular Meeting
 Category Q. 4000 Support Staff - Consent Agenda
 Access Public
 Type Action, Action (Consent)
 Recommended Action Approve First Read Regulation 4160 Physical Examination

File Attachments
[Regulation 4160 Physical Examination 1st Read .doc \(59 KB\)](#)

R. 5000 Pupils - Consent Agenda

Subject 1. Affirm HIB Report
 Meeting Mar 12, 2025 - Regular Meeting
 Category R. 5000 Pupils - Consent Agenda

Access Public
Type Action
Recommended Action Affirm the Superintendent's recommendation on Harassment, Intimidation and Bullying findings as reported at the February 5, 2025 Board Meeting.

Subject 2. Approval of Out of District Placement - The Alpha School

Meeting Mar 12, 2025 - Regular Meeting
Category R. 5000 Pupils - Consent Agenda
Access Public
Type Action, Action (Consent)
Recommended Action Approve the program tuition for a special education student for the 2024-2025 school year, at a rate of \$79,497.00/\$441.65 per diem (prorated 79 days), plus applicable extraordinary services.

Subject 3. Approval of Out of District Placement - Hawkwood School

Meeting Mar 12, 2025 - Regular Meeting
Category R. 5000 Pupils - Consent Agenda
Access Public
Type Action, Action (Consent)
Recommended Action Approve the program tuition for a special education student for the 2024-2025 school year, at a rate of \$87,049.20/\$414.52 PD plus any extraordinary services. (prorated 77 days of school).

Subject 4. Tuition Student - South Hunterdon Regional School District

Meeting Mar 12, 2025 - Regular Meeting
Category R. 5000 Pupils - Consent Agenda
Access Public
Type Action, Action (Consent)
Recommended Action Accept tuition from South Hunterdon Regional School District for a special education student (placed in a mentor group home in Howell) to attend a out of district placement at Collier Youth Services at a rate of \$81,270.00/\$387.00 per diem for the balance of the 2024-2025 school year. (prorated 76 days)

Subject 5. Tuition Student - Spring Lake Heights

Meeting Mar 12, 2025 - Regular Meeting
Category R. 5000 Pupils - Consent Agenda
Access Public
Type Action, Action (Consent)
Recommended Action Accept tuition from Spring Lake Heights Schools for a 3rd grade special education student to attend our ERI Program at Ramtown Elementary School for the 2024-2025 school year at a tuition cost of \$50,828.00/\$282.38 per diem plus all applicable fees (Prorated).

Subject 6. First Read Policy 5512

Meeting Mar 12, 2025 - Regular Meeting
Category R. 5000 Pupils - Consent Agenda
Access Public
Type Action, Action (Consent)
Recommended Action Approve First Read Policy 5512 Harassment, Intimidation or Bullying

File Attachments
[P 5512 Harassment, Intimidation, or Bullying First Read .doc \(161 KB\)](#)

Subject 7. First Read Regulation 5533

Meeting Mar 12, 2025 - Regular Meeting
Category R. 5000 Pupils - Consent Agenda
Access Public
Type Action, Action (Consent)
Recommended Action Approve First Read Regulation 5533 Student Smoking

File Attachments
[R 5533 Student Smoking First Read .doc \(51 KB\)](#)

Subject 8. First Read Policy 5701

Meeting Mar 12, 2025 - Regular Meeting
Category R. 5000 Pupils - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action First Read Policy 5701 Academic Integrity

File Attachments

[P 5701 Academic Integrity 1st Read.doc \(61 KB\)](#)

S. 6000 Finances - Consent Agenda

Subject **1. Bills and Claims Submitted by Board Secretary**

Meeting Mar 12, 2025 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the payment of all bills and claims as shown for the periods January 1, 2025 to January 31, 2025, February 1, 2025 to February 14, 2025 and February 15, 2025 to February 28, 2025 have been certified by the Board Secretary and filed in the Board Office.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of February 28, 2025 no budgetary line item account has obligations and payments, (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Note: Each Board Member will recuse themselves from voting on any payment or portion of payment for reimbursement of expenses for routine, mandated or workshop related items.

File Attachments

[Bills and Claims 1-1-25 to 1-31-25.pdf \(116 KB\)](#)

[Bills and Claims 2-1-25 to 2-14-25.pdf \(659 KB\)](#)

[Bills and Claims 2-15-25 to 2-28-25.pdf \(664 KB\)](#)

[Bills and Claims 2-1-25 to 2-28-25.pdf \(116 KB\)](#)

Subject **2. January 2025 Secretary and Treasurer Report**

Meeting Mar 12, 2025 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve January 2025 Board Secretary and Treasurer Report

And to advertise said tentative budget in the paper of record in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Howell Board of Education Administration Building located at 4567 Route 9, Howell, New Jersey on Wednesday, May 7, 2025 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2025-2026 School Year.

Adjustment for ENROLLEMENT

BE IT RESOLVED that the Howell Board of Education includes in the final budget the adjustment for enrollment in the amount of \$464,548. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

Adjustment for HEALTH CARE COSTS

BE IT RESOLVED that the Howell Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$1,361,923. The additional funds will be used to pay for the additional increases in health benefit premiums.

Capital Reserve Withdrawal – Local Share

BE IT RESOLVED that included in budget line 600, Budgeted Withdrawal from Capital Reserve – for Local Share, is the balance of the funds needed of \$7,696,575 for local share of ROD grant capital projects as listed below.

- Boilers at Ardena, LOP, Aldrich, Newbury, Ramtown, Griebing, Taunton (\$1,233,225)
- Cupola at Ardena (\$300,300)
- Controls at MSN, MSS (\$742,800)
- Cooling Towers at Adelphia, Greenville, Memorial (\$5,420,250)

The total cost of these school facility ROD grant projects is \$12,827,625 for which \$5,131,050 was determined as the final eligible cost and the \$7,696,575 was determined as the local share.

Capital Reserve Withdrawal – Other Capital Projects

BE IT RESOLVED that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve – Other Capital Projects in the amount of \$3,032,000 for:

- Roofing at Griebing, Taunton, Newbury, Memorial (\$2,425,000)
- Boiler Room Stairs at MSN (\$15,000)
- Pressure Washing at Griebing, Taunton, LOP (\$12,000)
- Doors at LOP, Transportation, MSN, Aldrich (\$40,000)
- District-wide asphalt/paving/concrete (\$280,000)
- PA system at Taunton (\$110,000)
- Bathrooms at Ardena (\$150,000)

The total cost of these projects is \$3,032,000 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

Maintenance Reserve Withdrawal

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$3,289,859 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

Travel and Related Expense Reimbursement 2025-2026

WHEREAS, the Howell Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Howell Board of Education established \$100,000 as the maximum travel amount for the current school year and has expended \$26,749.82 as of this date; now

Subject **7. Extend Agreement for District Wide Power Sweeping**

Meeting Mar 12, 2025 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Extend Quote #4-23 District Wide Power Sweeping, to Aggressive Property Maintenance, Farmingdale, NJ, from May 25, 2025 through May 24, 2026 at no price increase.

Goals [Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.](#)

Subject **8. Recreation Bus Use**

Meeting Mar 12, 2025 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the use of Howell Township buses for Township Recreation Programs as follows:

PROGRAM NAME	DAYS	TIMEFRAME	DATES	# OF BUSES	NOTES
Teen Expedition Program	Monday-Friday	6:00am-8:00pm	June 30, 2025- August 8, 2025	4	Rescheduled trips will be the week of August 11th - 15th
Team Adventure Program	Monday-Friday	8:00am-5:00pm	June 30, 2025- August 8, 2025	2	Rescheduled trips will be the week of August 11th - 15th
Independence Day	Wednesday	3:00pm-11:00pm	July 2, 2025	8	N/A
Howell Day	Saturday	12:00pm-11:00pm	September 20, 2025	10	Rain Date: Saturday September 27, 2025

File Attachments
[Howell Recreation Bus Use.pdf \(54 KB\)](#)

Subject **9. Purchase of Floor Finish**

Meeting Mar 12, 2025 - Regular Meeting

Category S. 6000 Finances - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Approve Quote #100858105 for floor finish from Hillyard Inc., PO Box 804337, Kansas City, MO 64180 for a cost of \$31,048.74. (ED DATA #12286/ESCJ 17/18-47)

Subject 10. Award RFP Photography Services

Meeting Mar 12, 2025 - Regular Meeting
Category S. 6000 Finances - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Award Competitive Contract #1-25 School Photography Services to Lifetouch Photography, Wayne, NJ, as the lowest qualified proposal received.

File Attachments
[CC 1-25 Board Agenda Attachment.pdf \(11 KB\)](#)

Subject 11. Purchase of two Type B - 29 Passenger Vans

Meeting Mar 12, 2025 - Regular Meeting
Category S. 6000 Finances - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Approve the purchase of two Type B - 29 Passenger Vans in the amount of \$264,128.00 to Van-Con, Inc., Bid #23/24-21.

File Attachments
[Van-Con Bid #2-24-21.pdf \(811 KB\)](#)

Subject 12. Submission of 2025 ESEA Amendment

Meeting Mar 12, 2025 - Regular Meeting
Category S. 6000 Finances - Consent Agenda
Access Public
Type Action (Consent)

Recommended Action Approve the submission of the amended 2025 School Year Elementary and Secondary Education Act (ESEA) grant application to include the carryover from the 2024 School Year for a 2025 School Year Allocation amount of:
Title IA: \$662,787
Title I SIA: \$61,395
Title IIIA: \$194,172
Title III: \$69,706
Title III Immigrant: \$16,862
Title IV: \$77,931

Subject **13. School Year 2023-2024 Audit**

Meeting Mar 12, 2025 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action At the recommendation of the Finance Committee, accept the 2023-2024 audit (Annual Comprehensive Financial Report and Auditor's Management Report attached).

File Attachments
[ACFR.pdf \(3,488 KB\)](#)
[AMR.pdf \(272 KB\)](#)

Subject **14. Budget Account Transfers**

Meeting Mar 12, 2025 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve budget account transfer as per attached.

File Attachments
[DOE Budget Report February 2025.pdf \(327 KB\)](#)

Subject **15. PEA Budget Workbook**

Meeting Mar 12, 2025 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)
Recommended Action Approve the submission of the 2025-2026 Preschool Expansion Aid (PEA) Budget Planning Workbook in the amount of \$11,757,621.

Subject 16. Approval of Semi Alternate Revenue Projections 2025-2026

Meeting Mar 12, 2025 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public

Type Action

Recommended Action Approve the alternate revenue projection for the Special Education Medicaid Initiative (SEMI) for 2025-2026 based on a decrease in eligible students.

From:

Medicaid-Eligible/Special Education Count: 325

District Revenue Projection: \$40,950.00

District Budgeted Revenue: \$36,855.00

To:

FY 2025-2026 Alternate Revenue Projection

Estimated Medicaid-Eligible/Special Education Count: 236

District Projected Revenue: \$29,736.00

District Budgeted Revenue: \$26,762.40

Subject 17. Award Quote Stage Drapery Cleaning and Fire Certifying

Meeting Mar 12, 2025 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Award Quote #2-25 Stage Drapery Cleaning and Fire Certifying to Archway Drapery Cleaners, Neptune, N.J., in the amount of \$4,433.00 for Aldrich School, Ardena School, Griebing School and Middle School North for the 2025/2026 school year as the lowest qualified quote received.

Goals [Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.](#)

Subject 18. Award Quote 1-25 Bi-Fold Door Inspection & Repair

Meeting Mar 12, 2025 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Award Quote #1-25 Bi-Fold Door Inspection & Repair to Guardian Gym Equipment, Nyack, NY, in the amount of \$3,020.00 per year from April 11, 2025 through March 31, 2026 as the lowest qualified quote received.

Goals [Over five years, prioritize equitable access and infrastructure enhancement, leveraging partnerships, grants, and budget planning for optimal staff support and student success.](#)
[Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.](#)

Subject 19. Award Bid HVAC Alterations at Various Schools

Meeting Mar 12, 2025 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Award Bid #2-25 HVAC Alterations at Various Schools to Amco Enterprise Inc., Kenilworth, New Jersey, in the amount of \$2,768,000 for the replacement of chillers at Adelphia, Memorial and Greenville Schools, as the lowest qualified bid received as recommended by SSP Architecture and the Operations Committee on March 10, 2025.

Goals [Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.](#)

Subject 20. Purchase of Chatbot and Analytics Service

Meeting Mar 12, 2025 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the purchase of the AlwaysOn chatbot and analytics service for a fourteen month prorated term, totaling \$6,490.

File Attachments
[Howell - AlwaysOn Pricing Quote.pdf \(153 KB\)](#)

Subject 21. Purchase of iPads

Meeting Mar 12, 2025 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public

Type	Action (Consent)
Recommended Action	Approve the purchase of 1860 iPads (inclusive of deployment services) in the amount of \$984,181.80, under the PEPPM Apple Contract #535802-001 per the attached quote.

File Attachments
[3-17-25 Motion for Apple Refresh 1860 iPads.pdf \(101 KB\)](#)

Subject **22. Pupil Transportation Contract Renewal**

Meeting	Mar 12, 2025 - Regular Meeting
Category	S. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)

Approve Pupil Transportation Contract Renewal with DAG Transport, Lakewood, Bid 7-24A, Multi Contract # MC9-24, "Regular Transportation Routes" (6 tiered routes) for the 2025-2026 school year, with a 2% CPI increase from the 2024-2025 contract, making a total contract amount of \$211,507.20 (see attached summary).

File Attachments
[DAG 7-24A MC9-24.pdf \(444 KB\)](#)

Subject **23. Pupil Transportation Contract Renewal**

Meeting	Mar 12, 2025 - Regular Meeting
Category	S. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)

Approve Pupil Transportation Contract Renewal with DAG Transport, Lakewood, Bid 6-24, Multi Contract # MC6-24, "Regular Transportation Routes" (2 tiered routes) for the 2025-2026 school year, with a 2% CPI increase from the 2024-2025 contract, making a total contract amount of \$69,768.00 (see attached summary)

File Attachments
[DAG 6-24 MC6-24.pdf \(423 KB\)](#)

Subject **24. Pupil Transportation Contract Renewal**

Meeting	Mar 12, 2025 - Regular Meeting
Category	S. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)

Approve Pupil Transportation Contract Renewal with DAG Transport, Lakewood, Bid 10-24, Multi Contract # MC14-24, "Regular Transportation Routes" (single route) for the 2025-2026 school year, with a 2% CPI increase from the 2024-2025 contract, making a total contract amount of \$59,916.00 (see attached summary).

File Attachments

[DAG 10-24 MC14-24.pdf \(420 KB\)](#)

Subject **25. Pupil Transportation Contract Renewal**

Meeting Mar 12, 2025 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Approve Pupil Transportation Contract Renewal with Garas Transportation, New Brunswick, Bid 8-24, Multi Contract # MC2-24, "Regular Transportation Routes" (14 tiered routes) for the 2025-2026 school year, with a 2% CPI increase from the 2024-2025 contract, making a total contract amount of \$589,723.00 (see attached summary).

File Attachments

[Garas 8-24 MC2-24.pdf \(488 KB\)](#)

Subject **26. Pupil Transportation Contract Renewal**

Meeting Mar 12, 2025 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Approve Pupil Transportation Contract Renewal with Garas Transportation, New Brunswick, Bid 7-24, Multi Contract # MC11-24, "Regular Transportation Routes" (17 tiered routes) for the 2025-2026 school year, with a 2% CPI increase from the 2024-2025 contract, making a total contract amount of \$720,079.20 (see attached summary).

File Attachments

[Garas 7-24 MC11-24.pdf \(466 KB\)](#)

Subject **27. Pupil Transportation Contract Renewal**

Meeting Mar 12, 2025 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Approve Pupil Transportation Contract Renewal with Garas Transportation, New Brunswick, Bid 10-24, Multi Contract # MC15-24, "Regular Transportation Routes" (single route) for the 2025-2026 school year, with a 2% CPI increase from the 2024-2025 contract, making a total contract amount of \$58,935.60 (see attached summary).

File Attachments

[Garas 10-24 MC15-24.pdf \(412 KB\)](#)

Subject 28. Pupil Transportation Contract Renewal

Meeting Mar 12, 2025 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Approve Pupil Transportation Contract Renewal with First Student, Neptune, Bid 6-24A, Multi Contract # MC7-24, "Regular Transportation Routes" (4 tiered routes) for the 2025-2026 school year, with a 2% CPI increase from the 2024-2025 contract, making a total contract amount of \$159,548.40 (see attached summary).

File Attachments

[First Student 6-24A MC7-24.pdf \(459 KB\)](#)

Subject 29. Pupil Transportation Contract Renewal

Meeting Mar 12, 2025 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Approve Pupil Transportation Contract Renewal with Hartnett Transit, Lakewood, Bid 8-24, Multi Contract # MC3-24, "Regular Transportation Routes" (6 tiered routes) for the 2025-2026 school year, with a 2% CPI increase from the 2024-2025 contract, making a total contract amount of \$263,282.40 (see attached summary).

File Attachments

[Hartnett 8-24 MC3-24.pdf \(477 KB\)](#)

Subject 30. Pupil Transportation Contract Renewal

Meeting Mar 12, 2025 - Regular Meeting

Category S. 6000 Finances - Consent Agenda

Access Public
Type Action (Consent)

Approve Pupil Transportation Contract Renewal with Hartnett Transit, Lakewood, Bid 10-24, Multi Contract # MC16-24, "Regular Transportation Routes" (4 tiered routes) for the 2025-2026 school year, with a 2% CPI increase from the 2024-2025 contract, making a total contract amount of \$203,025.60 (see attached summary).

File Attachments
[Hartnett 10-24 MC16-24.pdf \(466 KB\)](#)

Subject 31. Pupil Transportation Contract Renewal
Meeting Mar 12, 2025 - Regular Meeting
Category S. 6000 Finances - Consent Agenda
Access Public
Type Action (Consent)

Approve Pupil Transportation Contract Renewal with Jay's Bus Service, Lakewood, Bid 7-24A, Multi Contract # MC12-24, "Regular Transportation Routes" (12 tiered routes) for the 2025-2026 school year, with a 2% CPI increase from the 2024-2025 contract, making a total contract amount of \$429,624.00 (see attached summary).

File Attachments
[Jays 7-24A MC12-24.pdf \(472 KB\)](#)

Subject 32. Pupil Transportation Contract Renewal
Meeting Mar 12, 2025 - Regular Meeting
Category S. 6000 Finances - Consent Agenda
Access Public
Type Action (Consent)

Approve Pupil Transportation Contract Renewal with Jay's Bus Service, Lakewood, Bid 10-24, Multi Contract # MC17-24, "Regular Transportation Routes" (single route) for the 2025-2026 school year, with a 2% CPI increase from the 2024-2025 contract, making a total contract amount of \$58,384.80 (see attached summary).

File Attachments
[Jays 10-24 MC17-24.pdf \(423 KB\)](#)

Subject 33. Pupil Transportation Contract Renewal
Meeting Mar 12, 2025 - Regular Meeting

Category S. 6000 Finances - Consent Agenda
Access Public
Type Action (Consent)

Approve Pupil Transportation Contract Renewal with Jonah Transport, Jackson, Bid 8-24, Multi Contract # MC4-24, "Regular Transportation Routes" (2 tiered routes) for the 2025-2026 school year, with a 2% CPI increase from the 2024-2025 contract, making a total contract amount of \$86,108.40 (see attached summary).

File Attachments

[Jonah 8-24 MC4-24.pdf \(423 KB\)](#)

Subject 34. Pupil Transportation Contract Renewal

Meeting Mar 12, 2025 - Regular Meeting
Category S. 6000 Finances - Consent Agenda
Access Public
Type Action (Consent)

Approve Pupil Transportation Contract Renewal with Jonah Transport, Jackson, Bid 7-24A, Multi Contract # MC13-24, "Regular Transportation Routes" (6 tiered routes) for the 2025-2026 school year, with a 2% CPI increase from the 2024-2025 contract, making a total contract amount of \$206,733.60 (see attached summary).

File Attachments

[Jonah 7-24A MC13-24.pdf \(442 KB\)](#)

Subject 35. Pupil Transportation Contract Renewal

Meeting Mar 12, 2025 - Regular Meeting
Category S. 6000 Finances - Consent Agenda
Access Public
Type Action (Consent)

Approve Pupil Transportation Contract Renewal with Presidential, Lakewood, Bid 6-24, Multi Contract # MC8-24, "Regular Transportation Routes" (45 tiered routes) for the 2025-2026 school year, with a 2% CPI increase from the 2024-2025 contract, making a total contract amount of \$1,383,242.40 (see attached summary).

File Attachments

[Presidential 6-24 MC8-24.pdf \(644 KB\)](#)

Subject 36. Pupil Transportation Contract Renewal

Meeting Mar 12, 2025 - Regular Meeting
Category S. 6000 Finances - Consent Agenda
Access Public
Type Action (Consent)

Approve Pupil Transportation Contract Renewal with Seman-Tov, Neptune, Bid 10-24, Multi Contract # MC10-24, "Regular Transportation Routes" (12 tiered routes) for the 2025-2026 school year, with a 2% CPI increase from the 2024-2025 contract, making a total contract amount of \$369,036.00 (see attached summary).

File Attachments
[Seman Tov 10-24 MC10-24.pdf \(496 KB\)](#)

Subject 37. Approve Athletic Transportation Quote

Meeting Mar 12, 2025 - Regular Meeting
Category S. 6000 Finances - Consent Agenda
Access Public
Type Action (Consent)

Approve Athletic Transportation Quote Q07-25T with Durham School Services, Freehold, NJ, "Inter-Scholastic Spring Sports Activity Trips" for Spring 2025. See attached.

File Attachments
[Q07-25T.pdf \(452 KB\)](#)

Subject 38. Approve Athletic Transportation Quote

Meeting Mar 12, 2025 - Regular Meeting
Category S. 6000 Finances - Consent Agenda
Access Public
Type Action (Consent)

Approve Athletic Transportation Quote Q07-25T with Garas Transportation, New Brunswick, NJ, "Inter-Scholastic Spring Sports Activity Trips" for Spring 2025. See attached.

File Attachments
[Q07-25T.pdf \(452 KB\)](#)

Subject 39. Approve Athletic Transportation Quote

Meeting Mar 12, 2025 - Regular Meeting

Category	S. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)

Approve Athletic Transportation Quote Q07-25T with Presidential Transportation, Lakewood, NJ, "Inter-Scholastic Spring Sports Activity Trips" for Spring 2025. See attached.

File Attachments
[Q07-25T.pdf \(452 KB\)](#)

T. 7000 Property - Consent Agenda

U. 8000 Operations - Consent Agenda

Subject	1. First Read Regulation 8060.2
Meeting	Mar 12, 2025 - Regular Meeting
Category	U. 8000 Operations - Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Approve First Read Regulation 8060.2 Bomb Threats

File Attachments
[Reg 8060.2 BOMB THREATS 1st Read.docx \(30 KB\)](#)

V. 9000 Community - Consent Agenda

W. New Business: Non-Consent Agenda Items

Subject	1. New Business: Non-Consent Agenda Items
Meeting	Mar 12, 2025 - Regular Meeting
Category	W. New Business: Non-Consent Agenda Items
Access	Public
Type	Discussion

X. New Business: Addenda to the Agenda

Y. Comments from the Public

Subject	1. Public Comments
Meeting	Mar 12, 2025 - Regular Meeting
Category	Y. Comments from the Public
Access	Public

Type Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

Subject **2. May be submitted via email publiccommentboemtg@howell.k12.nj.us Please visit the district website <https://www.howell.k12.nj.us> for instructions and details prior to the meeting date.**

Meeting Mar 12, 2025 - Regular Meeting

Category Y. Comments from the Public

Access Public

Type Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and email comments received may be read into the record, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

Z. Closing Items

Subject **1. Adjournment**

Meeting Mar 12, 2025 - Regular Meeting

Category Z. Closing Items

Access Public

Type Action

Recommended Motion to Adjourn
Action

RONALD SANASAC
Assistant Superintendent for
Business Administration/Board Secretary